

Attachment A
UCF Board of Trustees 2024-2025 Committee Workplan
FACILITIES AND INFRASTRUCTURE

Friday, September 27, 2024 (Regularly Scheduled, Board Cycle 1)

ACTION ITEMS					
LABEL	ITEM NAME	PRESENTER	REQUESTED ACTION (Motion)	ADDITIONAL NOTES	PLANNED ATTACHMENTS
FACC-1	Lake Nona Cancer Center (LNCC) Project Approval	Varnell	To recommend approval of the LNCC project.		(A) LNCC 3rd Floor Scope of Work Diagram (B) Capital Projects Funding Certification Form
FACC-2	Research II Design Funding Approval	Varnell	To recommend approval of the Research II design funding.		(A) Capital Projects Funding Certification Form
FACC-3	12703 Research Parkway Lease	Varnell Schoenfeld Bates	To recommend approval of the lease for the building located at 12703 Research Parkway in Central Florida Research Park.		(A) 12704 Research Parkway Building Lease Presentation
FACC-4	UnionWest Lease Modification	Varnell Welsh Bates	To recommend approval of modifications to the facility lease for the UnionWest building on the Downtown Campus.		(A) UnionWest Building Lease Modification Presentation

DISCUSSION ITEMS					
LABEL	ITEM NAME	PRESENTER	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
DISC-1	2025-35 Campus Master Plan Update	Varnell	This item is being presented to this committee to provide an update on the Campus Master Plan process.		(A) Campus Master Plan Update

INFORMATION ITEMS					
LABEL	ITEM NAME	AUTHOR	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
INFO-1	2024-2025 Work Plan and Charter Review	McAlpin	This item is presented to provide committee members the opportunity to review and offer further input on the FY2025 work plan and FACC Charter.		(A) 2024-2025 FACC Work Plan (B) FACC Charter
INFO-2	2024-2025 Fixed Capital Outlay Budget	Varnell	This item is presented to this committee for discussion only. A motion to recommend approval will come from BUDC.	Pursuant to Florida Statute 1013.61, Annual Capital Outlay Budget, each university's BOT must adopt an annual capital outlay budget that designates proposed expenditures by project to be submitted to the BOG.	(A) 2024-2025 Fixed Capital Outlay Budget (B) FCO Budget Guide (C) Capital Projects Funding Certification Form
INFO-3	2023-2024 Fixed Capital Outlay Budget Update	Varnell	This item is provided to inform the committee regarding estimated expense to actuals for the 2023-24 Fixed Capital Outlay Budget in accordance with UCF Policy 3-211, University Budget Process.	This item will also be presented to BUDC.	(A) 2023-2024 Fixed Capital Outlay Budget Update
INFO-4	Comprehensive Report on Construction-Related Activity	Varnell	This item is provided to review and assess construction-related activities at the university.		(A) Comprehensive Report on Construction-Related Activity (B) Current Projects FY 2023-24 (C) Projects Completed in FY 2023-24 (D) Major and Minor Project Change Order Report

UCF Board of Trustees 2024-2025 Committee Workplan
FACILITIES AND INFRASTRUCTURE

Thursday, December 5, 2024 (Regularly Scheduled, Board Cycle 2)

ACTION ITEMS					
LABEL	ITEM NAME	PRESENTER	REQUESTED ACTION (Motion)	ADDITIONAL NOTES	PLANNED ATTACHMENTS
FACC-1	2025-35 Campus Master Plan Approval	Varnell	To recommend approval of the 2025-35 Campus Master Plan.		(A) 2025-35 Campus Master Plan
FACC-2	Mitsubishi Contract Renewal	Varnell	To recommend approval of the Mitsubishi Contract renewal.		(A) Mitsubishi Contract

DISCUSSION ITEMS					
LABEL	ITEM NAME	PRESENTER	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
DISC- 1	Space Utilization Update	Varnell	This item is being presented to this committee to provide an update on action items resulting from the space utilization study.		
DISC- 2	Facilities Operations Cost Data Indicators	Varnell	This item is provided to inform the committee of key cost data indicators within Facilities Operations.		(A) Facilities Operations Cost Data Indicators Presentation
DISC- 3	Campus Water Treatment Plant	Varnell	This item is being presented to this committee to provide an update from the 2023 discussion and provide new facts from conversations with Orange County Utilities.	On April 10, 2024, the EPA announced the final National Primary Drinking Water Regulation (NPDWR) for six PFAS. Public water systems have five years (by 2029) to implement solutions that reduce these PFAS if monitoring shows that drinking water levels exceed these MCLs. Furthermore, we expect decreases in our TTHM testing levels for FDEP compliance.	(A) Campus Water Treatment Plant Presentation

INFORMATION ITEMS					
LABEL	ITEM NAME	AUTHOR	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
INFO-1	Comprehensive Report on Construction-Related Activity	Varnell	This item is provided to review and assess construction-related activities at the university.		(A) Comprehensive Report on Construction-Related Activity (B) Current Projects FY 2024-25 (C) Projects Completed in FY 2024-25 (D) Major and Minor Project Change Order Report
INFO-2	Campus Master Plan Neighborhood Meeting Minutes	Varnell	This item is provided to inform the committee regarding academic and athletic project development status as required by the 2020-30 Campus Master Plan.		(A) Campus Master Plan Neighborhood Meeting Minutes (Date TBD)

UCF Board of Trustees 2024-2025 Committee Workplan
FACILITIES AND INFRASTRUCTURE

Wednesday, April 16, 2025 (Regularly Scheduled, Board Cycle 3)

ACTION ITEMS					
LABEL	ITEM NAME	PRESENTER	REQUESTED ACTION (Motion)	ADDITIONAL NOTES	PLANNED ATTACHMENTS

DISCUSSION ITEMS					
LABEL	ITEM NAME	PRESENTER	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS

INFORMATION ITEMS					
LABEL	ITEM NAME	AUTHOR	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
INFO-1	Comprehensive Report on Construction-Related Activity	Varnell	This item is provided to review and assess construction-related activities at the university.		(A) Comprehensive Report on Construction-Related Activity (B) Current Projects FY 2024-25 (C) Projects Completed in FY 2024-25 (D) Major and Minor Project Change Order Report
INFO-2	Campus Master Plan Neighborhood Meeting Minutes	Varnell	This item is provided to inform the committee regarding academic and athletic project development status as required by the 2025-35 Campus Master Plan.		(A) Campus Master Plan Neighborhood Meeting Minutes (Date TBD)
INFO-3	2024-2025 Fixed Capital Outlay Budget Update as of December 31, 2024	Varnell	This item is provided to inform the committee regarding remaining project balances as of Dec. 31, 2024, and estimated expense compared to actuals for the period July 1, 2024, through Dec. 31, 2024 from the 2024-25 Fixed Capital Outlay Budget	This item will also be presented to BUDC.	(A) 2024-2025 Fixed Capital Outlay Budget Update as of Dec.31, 2024.

UCF Board of Trustees 2024-2025 Committee Workplan
FACILITIES AND INFRASTRUCTURE

Thursday, June 19, 2025 (Regularly Scheduled, Board Cycle 4)

ACTION ITEMS					
LABEL	ITEM NAME	PRESENTER	REQUESTED ACTION (Motion)	ADDITIONAL NOTES	PLANNED ATTACHMENTS
FACC-1	Five-Year Capital Improvement Plan	Varnell	To recommend approval of the Five-Year Capital Improvement Plan.	The CIP is required to be approved annually by the BOT and submitted to the BOG.	(A) CIP Overview Presentation (B) Cover Letter (C) PECO Projects (D) CITF Projects (E) Back of Bill Projects (F) PECO Project Detail

DISCUSSION ITEMS					
LABEL	ITEM NAME	PRESENTER	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
DISC- 1	Facilities Condition Assessment	Varnell	This item is provided to update the committee on progress associated with the university's deferred maintenance/capital reserves program		(A) FCA Data Review and Funding
DISC- 2	Space Utilization Update	Varnell	This item is being presented to this committee to provide an update on action items resulting from the space utilization study.		

INFORMATION ITEMS					
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INFO-1	Comprehensive Report on Construction-Related Activity	Varnell	This item is provided to review and assess construction-related activities at the university.		(A) Comprehensive Report on Construction-Related Activity (B) Current Projects FY 2024-25 (C) Projects Completed in FY 2024-25 (D) Major and Minor Project Change Order Report